



STELLAR LEADERSHIP ACADEMY
7900 N.W. 27th Avenue, Suite F1
Miami, Florida 33147

Website: www.stellarleadershipacademy.net

To: Stellar Leadership Academy Board of Directors

Dannie McMillon, President
Tracey A. Bowen-Bell, Vice-President
Mr. Kenneth Kilpatrick
Ms. Fathiyyah Doster
Mr. Donald Irving, Jr.

Re: Minutes for Stellar Leadership Academy Board of Directors Meeting held on:

Date: Tuesday, April 28, 2020
Time: 5:30 P.M.
Location: VIRTUAL

Enclosed herewith, please find Minutes from the Board Meeting held on Tuesday, April 28, 2020:

AGENDA

Date: Tuesday, April 28, 2020
Time: 5:30 P.M.
Location: VIRTUAL

MINUTES

MEETING TYPE: _ REGULAR X EMERGENCY _ PROPOSED _

I. COMMENCEMENT OF MEETING AND ROLL CALL

Ms. McMillon called the meeting to order at 5:47 P.M. The attendance was as follows:

A copy of the meeting minutes are available for public inspection at Stellar Leadership Academy, 7900 N.W. 27th Avenue, Suite F1, Miami, Florida 33147, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

The Academy shall comply with subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC § 12101 et seq or any successor law. Should you require specific accommodation(s) please contact Dr. Angel Chaisson: 305-693-2273.
Stellar LEADERSHIP ACADEMY MINUTES
4.28.20



STELLAR LEADERSHIP ACADEMY
7900 N.W. 27th Avenue, Suite F1
Miami, Florida 33147

Website: www.stellarleadershipacademy.net

BOARD MEMBER ATTENDANCE:

Dannie McMillon, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tracey A. Bowen-Bell	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Kenneth Kilpatrick	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ms. Fatiyyah Doster	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Donald Irving	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

OTHER ATTENDEES:

Dr. Angel Chaisson, Principal	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Steve Gallon, Tri-Star Leadership	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Marcia Griffin, Finance	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Corey Smith, Attorney	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

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- II. MOMENT OF SILENCE/MEDITATION Ms. Bowen-Bell gave an opening reflection and moment of silence..
- III. PLEDGE OF ALLEGIANCE
- IV. WELCOME AND INTRODUCTIONS
- V. PUBLIC COMMENTS None.
- VI. BOARD ANNOUNCEMENTS. None.
- VII. APPROVAL OF AGENDA

MOTION: Ms. McMillon requested to add to the agenda: Stellar Renewal Contract, Salary Increases, Bank Account, and CARES Act Loan Program. Moved by Ms. Bowen-Bell. Seconded by Mr. Kilpatrick.

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MOTION: Ms. Bowen-Bell moved to approve the Agenda with added items. Seconded by Mr. Kilpatrick.
Ayes: 5 Opposed: 0

Dr. Gallon stated that the meeting was being held telephonically in accordance with the Governor's Executive Order.

VIII. APPROVAL OF MINUTES

MOTION: Mr. Kilpatrick moved to approve the minutes of November 12, 2019 and April 13, 2020. Seconded by Ms. Doster.

Ayes: 5 Opposed: 0

IX. FINANCIAL UPDATE

Ms. Griffin shared that the school's financials were strong and that the school was firmly in the black with a strong balance. She also reviewed the budget and discussed revenues and expenditures. She also discussed the CARES Act Loan Program. After several questions and discussion by the Board, it was determined that the school would withdraw the initial loan application.

MOTION: Mr. Kilpatrick moved to withdraw the initial ICARES Act Loan Application. Seconded by Ms. Doster.

Ayes: 5 Opposed: 0

Ms. McMillon also discussed some concerns regarding alleged fraud attempts on the school bank account. Appropriate actions were to be taken to address/change bank account.

MOTION: Mr. Kilpatrick moved to take appropriate actions to ensure the protection and security of the school's bank account. Seconded by Ms. Doster.

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Ayes: 5 Opposed: 0

X. SALARY INCREASES

The Board proposed a salary increase of 5% for Dr. Chaisson and 3% for Ms. Williams, effective January 1, 2020.

MOTION: Mr. Kilpatrick moved to approve a salary increase of 5% for Dr. Chaisson and 3% for Ms. Williams, effective January 1, 2020. Seconded by Ms. Doster.

Ayes: 5 Opposed: 0

XI. VENDOR AGREEMENTS

The Board reviewed vendor agreements and noted those with no changes to terms.

MOTION: Mr. Kilpatrick approved the vendor agreements with no changes to terms and fees. Seconded by Ms. Doster.

Ayes: 5 Opposed: 0

XII. CHARTER CONTRACT

The Board reviewed the notice regarding standard contract language for the renewed charter agreement. The Board agreed to accept the standard language of the contract.

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MOTION: Ms. Doster moved to approve the acceptance of the standard language to the charter contract. Seconded by Mr. Kilpatrick.

Ayes: 5 Opposed: 0

The Meeting adjourned at 8:03 P.M.

MINUTES CERTIFICATION

Minutes approved by the Stellar Leadership Academy Board of Directors on 9-15-2020.


DANNIE MCMILLON, BOARD PRESIDENT

9-15-2020
DATE

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4.28.20



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To: Stellar Leadership Academy Board of Directors

Dannie McMillon, President
Tracey A. Bowen-Bell, Vice-President
Mr. Kenneth Kilpatrick
Ms. Fathiyyah Doster
Mr. Donald Irving, Jr.

Re: Minutes for Stellar Leadership Academy Board of Directors Meeting held on:

Date: Tuesday, September 15, 2020
Time: 5:30 P.M.
Location: VIRTUAL

Enclosed herewith, please find Minutes from the Board Meeting held on Tuesday, September 15, 2020:

AGENDA

Date: Tuesday, September 15, 2020
Time: 5:30 P.M.
Location: VIRTUAL

MINUTES

MEETING TYPE: XREGULAR _ EMERGENCY _ PROPOSED _

I. COMMENCEMENT OF MEETING AND ROLL CALL

Ms. McMillon called the meeting to order at 6:01 P.M. The attendance was as follows:

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Chaisson: 305-693-2273.

Stellar LEADERSHIP ACADEMY MINUTES
9.15.20



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Website: www.stellarleadershipacademy.net

BOARD MEMBER ATTENDANCE:

Dannie McMillon, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tracey A. Bowen-Bell	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Kenneth Kilpatrick	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Ms. Fatiyyah Doster	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Donald Irving	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

OTHER ATTENDEES:

Dr. Angel Chaisson, Principal	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Dr. Steve Gallon, Tri-Star Leadership	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Marcia Griffin, Finance	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Corey Smith, Attorney	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Carol Gardner, Auditor	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

-
- II. MOMENT OF SILENCE/MEDITATION Ms. Bowen-Bell gave an opening reflection and moment of silence..
- III. PLEDGE OF ALLEGIANCE
- IV. WELCOME AND INTRODUCTIONS
- V. PUBLIC COMMENTS None.
- VI. BOARD ANNOUNCEMENTS. None.
- VII. APPROVAL OF AGENDA

MOTION: Mr. Irving moved to approve the Agenda. Seconded by Ms. Doster.
Ayes: 4 Opposed: 0

Dr. Gallon stated that the meeting was being held telephonically in accordance with the Governor's
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Executive Order.

VIII. APPROVAL OF MINUTES

MOTION: Mr. Irving moved to approve the minutes of April 28, 2020. Seconded by Ms. Doster.

Ayes: 4 Opposed: 0

IX. FINANCIAL UPDATE

Ms. Gardner, the Auditor discussed the FY 19-20 audit which revealed no findings. Mr. Irving asked a question relating to the FY 20-21 budget revenue and expenditures. Ms. Gardner and Ms. Griffin indicated that the school was in a strong financial position and had a strong fund balance.

MOTION: Mr. Irving moved to approve the financial update and accept the FY 19-20 Audit. Seconded by Ms. Doster.

Ayes: 4 Opposed: 0

X. SCHOOL UPDATE

Dr. Chaisson provided a School Update which discussed staffing and school reopening plans in light of the COVID-19 pandemic.

MOTION: Ms. Doster moved to approve the School Update. Seconded by Mr. Irving.

Ayes: 4 Opposed: 0

XI. BOARD MEETING DATES

Ms. McMillon discussed the proposed Board Meeting dates for the 20-21 school year. The proposed dates were as follows: November 17, 2020; January 12, 2021; March 9, 2021; May 11, 2021; and July 13, 2021.

MOTION: Mr. Irving moved to approve the 2020-21 proposed meeting dates. Seconded by Ms.

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Chaisson: 305-693-2273.

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Doster.

Ayes: 4 Opposed: 0

The Meeting adjourned at 7:15 P.M.

MINUTES CERTIFICATION

Minutes approved by the Stellar Leadership Academy Board of Directors on November 17, 2020.

Ms. Dannie McMillon
DANNIE MCMILLON, BOARD PRESIDENT

11/17/2020
DATE

A copy of the meeting minutes are available for public inspection at Stellar Leadership Academy, 7900 N.W. 27th Avenue, Suite F1, Miami, Florida 33147, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

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Chaisson: 305-693-2273.

Stellar LEADERSHIP ACADEMY MINUTES

9.15.20



STELLAR LEADERSHIP ACADEMY

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Website: www.stellarleadershipacademy.net

To: Stellar Leadership Academy Board of Directors

Dannie McMillon, President
Tracey A. Bowen-Bell, Vice-President
Mr. Kenneth Kilpatrick
Ms. Fathiyyah Doster
Mr. Donald Irving, Jr.

Re: Minutes for Stellar Leadership Academy Board of Directors Meeting held on:

Date: Tuesday, November 17, 2020
Time: 5:30 P.M.
Location: VIRTUAL

Enclosed herewith, please find Minutes from the Board Meeting held on Tuesday, September 15, 2020:

AGENDA

Date: Tuesday, November 17, 2020
Time: 5:30 P.M.
Location: VIRTUAL (Via Zoom)

A copy of the meeting minutes are available for public inspection at Stellar Leadership Academy, 7900 N.W. 27th Avenue, Suite F1, Miami, Florida 33147, within 8 business days for proposed minutes and within 5 business days of approval for approved minutes.

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Stellar LEADERSHIP ACADEMY MINUTES

11.17.20



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Miami, Florida 33147

Website: www.stellarleadershipacademy.net

MINUTES

MEETING TYPE: XREGULAR _EMERGENCY _PROPOSED _

I. COMMENCEMENT OF MEETING AND ROLL CALL

Ms. McMillon called the meeting to order at 5:45 P.M. The attendance was as follows:

BOARD MEMBER ATTENDANCE:

Dannie McMillon, President	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Tracey A. Bowen-Bell	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Mr. Kenneth Kilpatrick	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Ms. Fatiiyah Doster	<input type="checkbox"/> Present	<input checked="" type="checkbox"/> Absent
Mr. Donald Irving	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

OTHER ATTENDEES:

Dr. Angel Chaisson, Principal	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Ms. Lalelia Kelly, Tri-Star Leadership	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Marcia Griffin, Finance	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent
Corey Smith, Attorney	<input checked="" type="checkbox"/> Present	<input type="checkbox"/> Absent

II. Moment of Silence/Meditation

Mr. Irving gave an opening reflection and read Psalm 91:92 with prayers for Dr. Gallon.

III. Pledge of Allegiance

IV. Welcome and Introductions

V. Public Comment. NONE

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Stellar LEADERSHIP ACADEMY MINUTES
11.17.20



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VI. Board Announcements NONE.

VII. Approval of Agenda

Ms. McMillon added an agenda item about Chase Bank under "New Business"

Motion: Mr. Irving moved to approve the agenda. Seconded by Ms. Bowen-Bell.

Ayes: 3 Opposed: 0

VIII. Approval of Minutes

Motion: Mr. Irving moved to approve the minutes of September 15, 2020. Seconded by Ms. Bowen-Bell.

Ayes: 3 Opposed: 0

IX. Financial/Budget Update

- Discussion about questions that the Board may have between meeting dates, it was determined that those questions should be forwarded to Marcia Griffin
- Mr. Irving: Questions for discussion
 - Inquiry about financial printout numbers in parenthesis, wanted to know what it meant. Ms. McMillon stated it usually means negative.
 - Sept 30, 2020 EOM financial figure total amount – does not show expenditures for Oct. Question about any significant expenditures in Oct. 2020 not noted, i.e. police, Phoenix (tenant), etc.
 - FTE Allocations hit the account? When?
 - Asked about grant and how the disbursement happened??
- A/C Unity?? Lease agreement (5 year) use
 - 3 bids for A/C sent and added to minutes to be posted

X. School Update

Dr. Chaisson provided a school update which discussed COVID-19 school protocols and attendance within the various learning models (virtual, in-person). Active shooter and bomb threat drills were discussed. Updates on testing was included. Board congratulated the teachers and students on thriving through the pandemic.

Motion: Ms. Bowen-Bell to approve the school update. Seconded by Mr. Irving

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Ayes: 3 Opposed: 0

XI. New Business

Board wants Marcia Griffin to answer questions on the program implemented to pay bills. May need to schedule a meeting.

Chase called about company managing money and the program has functions to write checks, etc.

- 1st approve, 2nd sign off – program checks
- Add: credit card

XII. Old Business

Any updates on certified letter to teacher?

XIII. Adjournment

Ms. Bowen-Bell (meditation)

Announcements:

- Reading Room (Nealy) for ages 4-9
- Family Support Services Network Panel: How to Empower Black and Brown Boys (Thursday)
- NAACP: Holiday Safe (COVID) and Healthcare with CDC advisement (Saturday)

The meeting adjourned at 6:44 p.m.

MINUTES CERTIFICATION

Minutes approved by the Stellar Leadership Academy Board of Directors on _____.

DANNIE MCMILLON, BOARD PRESIDENT

04-13-2021
DATE

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